



Standard Arabic Regular Courses Program SARC 2009

• *Program Dates:*

Nr.	Course Date	Registration Period
1	Sunday January 4 – Thursday January 29	December 15 – 30, 2008
2	Sunday February 8 – Thursday March 5	January 25 – February 4
3	Sunday March 15 – Sunday April 12	March 1 – 11
4	Sunday April 19 – Monday May 18	April 5 – 15
5	Sunday May 24 – Thursday June 18	May 10 – 20
6	Sunday June 28 – Thursday July 23	June 14 – 24
7	Sunday August 2 – Thursday 27	July 19 – 29
8	Sunday September 6 – Thursday October 8 *	August 23 – September 2
9	Sunday October 18 – Thursday November 12	November 4 – 14
10	Sunday November 22 – Monday December 21**	November 8 – 18

The administration may have to modify the dates without advanced notice. Please email us to inquire for any modifications to: inquiries@arabicindamascus.edu.sy.

- * The Holiday of Eid Al Fitr will be one week between September 20 - 24 2009.
- ** The Holiday of Eid Al Adhah will be between November 27 – 30 2009.

• *Classes:*

- Sunday to Thursday (except for course 8: One Saturday will be added).
- Classes hours: 09:00 – 13:00 (except for level 7 and level 8: finishing at 14:00 for 10 days).
- Class size: 8-20 students.

• *Required Documents:*

- ✓ Two Photo-copies of the Passport (personal data page & visa page)
- ✓ 4 passport photos
- ✓ A letter from your home embassy in Damascus certifying that the embassy has no objection if you register in the Institute.
- ✓ Certified Photo-Copy of your AIDS test results from the AIDS Laboratory in Damascus*.
- ✓ Filling in the application form provided by the Office of Registration & Students' Affairs (ORSA) in the Institute, room nr. B-23, ground floor.

• *Instructions for Registration:*

- Registration is done strictly in person. The center has no representatives outside Damascus University. Your only source of information is the ORSA.

-Enrollment is completed after arrival to Damascus by presenting ALL the Required Documents to the ORSA and paying the required fees in cash in SYRIAN POUNDS during the registration period. (WE WILL NOT ACCEPT INCOMPLETE APPLICATIONS).

- The Office of Registration & Students Affairs (ORSA) opens from 09:00 – 14:30 , Sunday to Thursday.

-* The ORSA will provide you with a letter to the AIDS Laboratory which will exempt you from paying the test fee. The AIDS Laboratory “Markaz Fahes Al AIDS” مركز فحص الأيدز, is located in Zablatory st. near Bab Toma square. Working days of the laboratory: Sunday to Thursday, 08:30 – 14:30.

- Some of the required documents, such as the Letter from the Embassy and the AIDS test, may take at least two labor days to be issued from the relevant authority. MAKE SURE THAT YOU HAVE ALL THE REQUIRED DOCUMENTS BEFORE THE REGISTRATION DEADLINE. We recommend that you contact your embassy in Damascus before your arrival if this helps to arrange obtaining the required letter from the embassy on time.

- **Placement Test:**

- All new students, except absolute beginners, should take a placement test before the beginning of the course to determine his/her exact level according to ALTD's levels system. Returning students should take the test only if more than 4 months have passed since their last enrollment.
- The Placement Test fee is 500 SP.
- The date of the placement test is set during the registration.
- Students may take the PT before presenting all registration documents to the ORSA.

- **Levels & Fees:**

Stage	Level	Duration		Tuition Fee (in Syrian Pounds)	
		Total	Weekly		
1	Beginner	Beginner I	80 hrs	5 days / 20 hrs	18.000
		Beginner II	80 hrs	5 days / 20 hrs	18.000
		Beginner III	80 hrs	5 days / 20 hrs	18.000
4	Intermediate	Pre- Intermediate	80 hrs	5 days / 20 hrs	18.000
		Intermediate	80 hrs	5 days / 20 hrs	18.000
		Upper Intermediate	80 hrs	5 days / 20 hrs	18.000

Courses of Advanced Arabic Studies

Level		Duration		Tuition Fee (in Syrian Pounds)
		Total	Weekly	
1	Advanced I	90	5 days/ 22.5 hrs	23.000
2	Advanced II	90	5 days/ 22.5 hrs	23.000

- Please inquire for any modification on the fees amount before any course you plan to take.
- Each level can be completed in one course.
- You can begin your level in any of the courses of the 2009 schedule (classes are available in every course for levels 1-6).

(Ask the ORSA for Information regarding the special programs offered at the center)

- **Materials:**

Staff prepared, chosen very carefully to fulfill the different needs of students and cover all the linguistic skills. Text books will be provided to students on the first day of the course.

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